

## Making Payments using Event Avenue

Event Avenue is a platform for making payments for the Global Legal ConfEx. The steps below detail the procedure for making payments. The link to be accessed is <https://www.eventavenue.com/attReglogin.do?eventId=EVT3169>

1. Enter your 'e-mail address' and 'transaction currency' in which the payment is to be made. Click on 'Continue' for next step.

**Global Legal/IP Events** [\(More Information\)](#)

**Fields in bold are mandatory**

<b>Address:</b>	1171, 11th Floor, Aggarwal Millennium Tower-II, Netaji Subhash Place, Pitampura Delhi 110034 India
<b>Email / User Id (Your Email Address):</b>	<input type="text" value="mark@gmail.com"/>

Transaction Currency :  ▼

2. Provide an account password and contact information. Mention the name of the event for which you are making the payment. Click on 'Continue' for next step.

**Personal Details - Global Legal ConfEx** [\(More Information\)](#)

1 Personal Information   
 2 Agenda & Fees   
 3 Other Fees   
 4 Payment & Verification   
 5 Confirmation

**Login Details**

Please create your own alphanumeric password below (6-15 characters long with at least one number). This will ensure the security of your personal information.

Email:

Password:

Re-enter Password:

**Fields in bold are mandatory**

<b>Prefix (Mr., Mrs., etc.):</b>	<b>First Name:</b>	<b>Middle Name:</b>	<b>Last Name:</b>
<input type="text" value="Mr."/> ▼	<input type="text" value="Mark"/>	<input type="text"/>	<input type="text" value="Andrews"/>

**Address :**

**City:**

**Zip (Postal Code):**

**Country:**  ▼

**State:**  ▼ If Other specify :

**Phone:**    (Eg: +91-22-12345678)

Country code    City code    Phone Number

**Other Information**

**Mobile:**

**Designation:**

**Company:**

**Conference Name for which you are paying for:**

3. Enter the total amount to be paid (including taxes, if applicable). Click on 'Continue' for next step.

**Agenda Details - Global Legal ConfEx** [\(More Information\)](#)

1 Personal Information   
 2 Agenda & Fees   
 3 Other Fees   
 4 Payment & Verification   
 5 Confirmation

**Other Fees**

Item	Unit Rate	Quantity	Sub Total
Payment for Global Legal ConfEx	999 USD		USD
<b>Grand Total:</b>			<b>USD 0</b>

4. Verify the information provided so far and enter payment details. Click on 'Continue' for next step.

**Payment & Verification - Global Legal ConfEx (More Information)**

1 Personal Information   2 Agenda & Fees   3 Other Fees   4 **Payment & Verification**   5 Confirmation

Transaction Details	Item	Rate (USD)	Quantity	Amount (USD)
	Payment for Global Legal ConfEx	999	1	999
<b>Total:</b>				<b>USD 999</b>

[Make Changes](#)

**Account Information**

Prefix: Mr.  
 First Name: Mark  
 Last Name: Andrews  
 Address Line1: 17, New Street  
 Zip (Postal Code): 12345  
 City: San Francisco  
 Country: United States  
 State: California  
 Phone: 1-123-4567890

**Payment Information**

**Billing Details**

For payment by credit card, Please ensure that the information listed below is consistent with the information listed on your credit card.

First Name:   
 Middle Name:   
 Last Name:   
 Address:   
 City:   
 Country:   
 State/Province:  If Other specify:   
 Postal Code:   
 Phone Number:    (Eg:+91-22-12345678)  
Country Code Area Code Phone Number  
 Email / User Id (Your Email Address) (All accounts related communications would be sent to this address also.):

**Pay By Credit Card**

Credit Card Type:   
 Credit Card Number:  No dashes or spaces e.g., 4568256901056035  
 Issuing Bank Name:  [ ? ]  
 Card Verification Number:  [How to find the verification number?](#)  
 Expiration Date:

Please enter the Alpha Numerical characters you see in the image in the text box below  
 Alpha Numerical characters are 'CASE INSENSITIVE'.

I acknowledge reading the [Terms and Conditions](#) and I understand my account will be charged according to the terms stated.  
 I acknowledge and accept the terms of payments and cancellation policy and I understand my account will be charged USD 999 . I understand that Global Legal ConfEx uses EventAvenue.com to sell the booking inventory and process transactions.  
 The charges billed to credit card will be as 'www.eventavenue.com/charge'.

[Continue](#)

**\*Security Advisory :** To ensure the security of your data, please close the browser window once your transaction is completed.

5. Your payment would be confirmed and you would receive a payment confirmation mail for the same.